

Student Information for USI's (Unique Student Identifier)

I already have a USI

Great! Please provide AEATS with your USI number so your academic results can be recorded, and a Certificate issued upon graduation.

What is a Unique Student Identifier (USI) and how do I get one?

A USI (Unique Student Identifier) is a reference number made up of numbers and letters that is ten digits long and unique to you. It is a free government service that creates a secure online record of your nationally recognised training. You can access your academic records anytime and anywhere, its yours for life.

Students studying nationally recognised training in Australia are required to have a Unique Student Identified (USI). You are required to provide Australian Employment and Training Services (AEATS) with your own USI. This can be done on a smart phone or the internet. Go to: www.usi.gov.au or there is a link on our website.

Your USI links to an online account that contains all your training records and results (transcript) that you have completed from 1 January 2015 onwards. Your results from 2015 will be available in your USI account in 2016.

Once you complete the USI registration process, you will receive an email with your ten (10) digit number. Please forward this to the Program and Education officer.

If you would like further information, the following video provides students with a general overview of the Australian Governments Initiative. <https://youtu.be/HRYaaf-B7Ho>

USI Privacy Notice

You are advised and agree that you understand and consent that the personal information you provide in connection with an application for a USI:

- is collected by the Student Identifiers Registrar for the purposes of:
 - applying for, verifying and giving a USI;
 - resolving problems with a USI; and
 - creating authenticated vocational education and training (VET) transcripts;
- may be disclosed to:
 - Commonwealth and State/Territory government departments and agencies and statutory bodies performing functions relating to VET for:
 - the purposes of administering and auditing Vocational Education and Training (VET), VET providers and VET programs;
 - education related policy and research purposes; and
 - to assist in determining eligibility for training subsidies;
- VET Regulators to enable them to perform their VET regulatory functions;
- VET Admission Bodies for the purposes of administering VET and VET programs;
 - current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies;
 - schools for the purposes of delivering VET courses to the individual and reporting on these courses;
 - the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics;
 - researchers for education and training related research purposes;
 - any other person or agency that may be authorised or required by law to access the information;
 - any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI system; and
 - will not otherwise be disclosed without their consent unless authorised or required by or under law.

For further information refer to Student Identifiers Registrar's Privacy Policy, available at www.usi.gov.au this page contains information about how you may:

- access and seek correction of the personal information held about you;
- complain about a breach of privacy and how such complaints will be dealt with.