

TA4: Training Product Transition & Expiry Policy & Procedure

Contents

Purpose.....	1
Definitions.....	1
Policy.....	2

Purpose

The purpose of this policy and procedure is to outline Australian Employment & Training Services approach to managing its Scope of Registration to ensure that it delivers only current qualifications and units from a Training Package and only currently accredited VET Accredited Courses.

It outlines the approach taken to ensure that students are transitioned to new Training Products as required by Standard 1, Clause 1.26 and 1.27.

Definitions

National Register means that listed at www.training.gov.au

RTO means Registered Training Organisation

SRTOs means the Standards for RTOs 2015 – refer definition of ‘Standards’

Standards means the Standards for Registered Training Organisations (RTOs) 2015 of the VET Quality Framework which can be accessed from www.asqa.gov.au

Training Product means AQF qualification, skill set, unit of competency, accredited short course or module.

TA4: Training Product Transition & Expiry Policy & Procedure

Policy

1. AEATS ensures that wherever possible students graduate with the qualification that most closely represents the current skill needs of industry.
2. Where a Training Product on Australian Employment & Training Services' scope of registration is superseded, the RTO will ensure that all students enrolled in the superseded Training Product will, within one year of the replacement being published, either:
 - Be transferred to a current Training Product, as long as the replacement is on the RTO's scope of registration.
 - Have all training and assessment completed and the certification document issued for the superseded Training Product.
3. Clause 2 does not apply where a Training Package requires the delivery of a superseded unit of competency. This means that if a superseded unit of competency is listed in the requirements of a current qualification in a Training Package, the superseded unit of competency must be delivered – it cannot be replaced by a unit even if seen as equivalent.
4. Where an AQF qualification is no longer current and is not superseded by a new one (i.e. it is deleted or expired), training and assessment will be completed for students enrolled in the program within a period of two years from the date the qualification was removed or deleted.
5. Where a skill set, unit of competency, short course, or module is no longer current and has not been superseded, the training and assessment for students enrolled will be completed within a period of one year from the date it was removed or deleted.