



# CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

• COURSE GUIDE •

AUSTRALIAN EMPLOYMENT  
**aeats**  
AND TRAINING SERVICES  
RTO NO:32054



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**Government of  
South Australia**

# CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

## COURSE LOCATIONS

- Adelaide CBD - Monday, Tuesday Wednesday
- Morphett Vale - Monday, Tuesday Wednesday
- Salisbury - Monday, Tuesday Wednesday

Plus

- Childcare Work Placement - Thursday, Friday

## COURSE DATES

Commencing: Weekly, Three (3) days per week (Monday, Tuesday, Wednesday)

Classroom Completion: Seventeen (17) week program

Practical Placement: (Childcare Facility) Thursday & Friday (commencing mid-way through the program)

Homework: Students are also required to undertake flexible self-directed learning activities in addition to classroom learning.

## COURSE TIMES

Start: 9.00am

Finish: 2.30pm

## COURSE OVERVIEW

CHC30113 Certificate III in Early Childhood Education and Care has been designed as an entry level qualification for those individuals who want to work in the childcare industry.

Students who complete this qualification are able to work in a range of early childhood education settings working within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

Australian Employment & Training Services (*AEATS*) deliver a classroom-based program with a work placement component facilitated by industry experts.

## PRACTICAL PLACEMENT

All students must complete a minimum of 200 hours of practical placement within an AEATS approved childcare environment. A dedicated Practical Placement Coordinator will arrange your placement on your behalf. Please see practical placement admission criteria for further information.

## AIM OF THE COURSE

Our CHC30113 Certificate III in Early Childhood Education and Care course is a nationally recognised pathway into the childcare industry and is designed to develop multi-skilled workers for the broad range of services supporting children in a care setting.

The course comprises of 18 units (*15 Core and 3 Elective*). Successful completion of this course requires the fulfillment of all 18 units of competency:

## CORE UNITS

- CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety
- CHCECE001 Develop cultural competence
- CHCECE002 Ensure the health and safety of children
- CHCECE003 Provide care for children
- CHCECE004 Promote and provide healthy food and drinks
- CHCECE005 Provide care for babies and toddlers
- CHCECE007 Develop positive and respectful relationships with children
- CHCECE009 Use an approved learning framework to guide practice
- CHCECE010 Support the holistic development of children in early childhood
- CHCECE011 Provide experiences to support children's play and learning
- CHCECE013 Use information about children to inform practice
- CHCLEG001 Work legally and ethically
- CHCPRT001 Identify and respond to children and young people at risk
- HLTAID004 Provide an emergency first aid response in an education and care setting
- HLTWHS001 Participate in workplace health and safety

## ELECTIVE UNITS

- CHCECE026 Work in partnership with families to provide appropriate education and care for children
- CHCECE012 Support children to connect with their world
- CHCDIV001 Work with diverse People

## CREDIT TRANSFER

We provide Academic Credit Transfer for our students free of charge. Credit Transfer is only available for units of competency that have been deemed by the Training Package as having equivalent competency outcomes. Credit Transfer applications must be submitted as part of the enrolment process; however, students are welcome to attend classes for the credited units as a knowledge refresher, without being assessed.

If you have completed previous relevant study, please download the Credit Transfer Application form from our website and return it, along with a copy of your qualifications (unit results page included) to [admin@aeats.com.au](mailto:admin@aeats.com.au)

## RECOGNITION OF PRIOR LEARNING

Recognised Prior Learning (RPL) is a process where you can use your existing knowledge, skills and experiences gained through your employment history to demonstrate your competency in particular unit/s. When you apply for RPL, you are essentially saying *'I already know all about this unit, so I don't need training'*. If you have previous experience in the qualification in which you are enrolling please discuss your RPL options with one of AEATS team.

## ADMISSION CRITERIA

Applicants seeking entry into CHC30113 Certificate III in Early Childhood Education and Care course should meet the following criteria:

- Over 16 years of age and not enrolled at school or undertaking the program through an identified pathway will.
- Have successfully completed year 10 of secondary school or equivalent or be of mature age.
- Be a Australian citizen or Australian permanent resident or an New Zealand citizen or an eligible Visa holder living in South Australia.
- Be able to use and respond to written language, including some unfamiliar material in a variety of contexts.
- Successfully complete a Language, Literacy and Numeracy test.
- Must be able to produce a clear National Police Certificate when requested.
- Produce evidence of Influenza vaccination
- Meet special enrolment conditions as required.
- Photo Identification.
- Obtain a Working with Children clearance card.

- Student will require comfortable closed in shoes and work placement appropriate attire.

#### PRACTICAL PLACEMENT - ADMISSION CRITERIA

AEATS has a dedicated practical placement coordinator who will arrange your placement on your behalf.

- Students are required to undertake 200 hours of practical placement within an AEATS approved work environment.
- Placements are undertaken on a voluntary arrangement (*If you're already employed in the industry, discuss the site supervision requirements with the practical placement coordinator as assessments do take place during practical placement which will need to be observed by an AEATS Assessor and approved workplace supervisor*)
- Placements are undertaken according to the facilities schedules, with most on rotating morning or afternoon shifts. Rosters are controlled by the facility.
- Practical Placements are completed Thursday & Fridays over an estimate of fourteen (14) weeks, or until the 200 hours is completed.
- AEATS students will not participate in placement hours on weekends or public holidays.
- Facilities reserve the right to reject student who do not have a clear Working with Children clearance.
- Student will require comfortable closed in shoes and work placement appropriate attire.

#### WORKING WITH CHILDREN - ADMISSION CRITERIA

Students are required to obtain a Working with Children card. The facilities in which AEATS are associated reserve the right to reject students who do not hold an approved card prior to practical placement commencement. If you do not have a current Working with Children card, you may collect and submit an application through an Australia Post outlet (approximate cost is \$0 for Volunteers, \$63.25 for students, \$115.50 for Employees). Please do this as part of the enrolment process to ensure it arrives in time. More information can be found here: <https://screening.sa.gov.au/>

## FEES & FUNDING

FUNDED STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
Standard Fee: \$898.00	\$898.00	8 fortnightly payments of \$112.25
JobTrainer eligible: \$224.50	\$224.50	8 fortnightly payments of \$28.06
FEE FOR SERVICE STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
*FFS: \$3,500.00	\$3,500.00	8 Fortnightly payments of \$350

For further information: Visit [www.skills.sa.gov.au](http://www.skills.sa.gov.au) for Participant Eligibility Criteria

### Fee Conditions:

- *eligibility criteria and evidence will be required for all enrollments.*
- *Participants over the age of 16 and who are or have been under the Guardianship of the Minister for Education and Child Development (or interstate equivalent) on any guardianship order, will be eligible for an exemption of the participant course fee. Evidence required.*
- *Students who do not meet the eligibility criteria are required to enroll as Fee For Service. There is no enrolment opportunity for International Students.*

## FEES

- Interest free flexible payment plan options are available to suit the convenience of students.
- Student tuition fees are subject to change given the circumstances at enrolment. Please confirm with the AEATS enrolment team that you have the current course guide and tuition fee payment form.
- Please see the AEATS Student Handbook for relevant policies regarding fee payment and refund requests.

## CONCESSION ELIGIBILITY utilising JobTrainer

To be eligible to enroll under the low-fee JobTrainer program - students must provide proof of eligibility at the time of enrolment. The following students are entitled to access the JobTrainer program and low-fee course fees:

a) Persons holding:

- A Pensioner Concession Card
- A Veteran Affairs concession card
- A Health Care Card

b) Persons and dependents of persons in receipt of Austudy or Abstudy. Or evidence of being unemployed.

c) Persons aged between 17 – 24 years and not enrolled at secondary school.

d) Secondary school-aged persons, not enrolled at school.

This course has been approved for Centrelink student allowances. More information on assistance available can be found on the Centrelink website [www.centrelink.gov.au](http://www.centrelink.gov.au). For information regarding your individual eligibility please contact Centrelink on 132 490 or visit your local Customer Service Centre.

## COURSE ASSESSMENT

Methods of assessment for this qualification cover a range of evidence gathering including written questions and answers, work-based projects, observations and supplementary evidence such as third-party reports.

## POSSIBLE JOB OUTCOMES & COURSE PATHWAY

The CHC33015 Certificate III Early Childhood Education and Care is an appropriate qualification for people seeking work in the Childcare industry. Possible job outcomes are:

- Child Care Assistant in a Child Care Centre
- Child Care Educator
- Family Day Care Assistant or Educator
- Nanny
- Anyone wishing to build a career in childcare

Students who successfully completed this course may consider the CHC50113 Diploma of Early Childhood Education and Care. Candidates may also like to progress to higher level qualifications within the Childcare sector.

#### HOW TO APPLY

The AEATS team will provide you with an Enrolment Form, this Course Guide, the Student Handbook and a Tuition Payment Plan form. Return your completed application along with photo identification and any additional evidence required (*e.g. concession card*)

Once received, an AEATS team member will discuss with you, your individual needs and the course in which you are enrolling. You will then be directed to complete the Language, Literacy and Numeracy test. Once successfully completed, you will have a Course Entry Interview. Then make your first payment before receiving a confirmation of enrolment. Applicants must successfully complete each stage in order to enrol.

#### HAVE MORE QUESTIONS ABOUT YOUR STUDY OPTIONS?

Call Us: 1300 854 336

Email Us: [info@aeats.com.au](mailto:info@aeats.com.au)

Visit Our Website: <http://www.aeats.com.au/>