



**CHC33015 CERTIFICATE III IN
INDIVIDUAL SUPPORT**
• COURSE GUIDE •

AUSTRALIAN EMPLOYMENT
aeats
AND TRAINING SERVICES
RTO NO:32054



Supported by
**Government of
South Australia**

CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING)

COURSE LOCATIONS

- **Adelaide CBD** - Monday, Wednesday, Thursdays
- **Morphett Vale** - Tuesday, Wednesday, Fridays
- **Magill** - Monday, Tuesday, Thursdays
- **Salisbury** - Tuesday, Wednesday, Fridays

COURSE DATES

Commencing: Weekly, Three (3) days per week

Classroom Completion: 12 weeks after commencement date (*dependent on public holidays*), then;

Practical Placement: AEATS will coordinate your industry Practical Placement (*please see criteria within*)

Homework: Students are also required to undertake flexible self-directed learning activities in addition to classroom learning. The allocated tasks will take an estimate of two (2) days per week.

COURSE TIMES

Start: 9.00am

Finish: 3.00pm

COURSE OVERVIEW

CHC33015 Certificate III in Individual Support is the newest qualification in the aged care industry.

This specialisation has been designed for individuals who want to work in the aged care industry either in a home and community care environment or an aged care facility. Students who complete this qualification are able to provide personal, in-person care to the elderly in a variety of settings including people's homes, residential facilities, retirement villages, nursing homes and hospitals.

Australian Employment & Training Services (*AEATS*) deliver a classroom-based program with a work placement component facilitated by industry experts.

PRACTICAL PLACEMENT

All students must undertake 160 hours of practical placement within an aged care environment approved by AEATS. As per the Australian Department of Health, all students will need to provide evidence of receiving a current 'Influenza Vaccination'. A dedicated Practical Placement Coordinator will arrange your placement on your behalf. Please see practical placement admission criteria for further information.

AIM OF THE COURSE

Our CHC33015 Certificate III in Individual Support course is a nationally-recognised pathway into the aged care industry and is designed to develop multi-skilled workers for the broad range of services supporting ageing people in residential and community settings.

The course comprises of 13 units (*7 Core and 6 Elective*). Successful completion of this course requires the fulfillment of all 13 units of competency:

CORE UNITS

- CHCCCS015 Provide individualised support
- CHCCCS023 Support independence and well being
- CHCCOM005 Communicate and work in health or community services
- CHCDIV001 Work with diverse people
- CHCLEG001 Work legally and ethically
- HLTAAP001 Recognise healthy body systems
- HLTWHS002 Follow safe work practices for direct client

ELECTIVE UNITS

- CHCAGE001 Facilitate the empowerment of older people
- CHCAGE005 Provide support to people living with dementia
- CHCCCS011 Meet personal support needs
- CHCPAL001 Deliver care services using a palliative approach
- HLTINF001 Comply with infection prevention and control policies and procedures
- CHCCCS001 Address the needs of people with chronic disease

CREDIT TRANSFER

We provide Academic Credit Transfer for our students free-of-charge. Credit Transfer is only available for units of competency that have been deemed by the Training Package as having equivalent competency outcomes. Credit Transfer applications must be submitted as part of the enrolment process; however, students are welcome to attend classes for the credited units as a knowledge refresher, without being assessed. If you have completed previous relevant study, please download the Credit Transfer Application form from our website and return it, along with a copy of your qualifications (unit results page included) to admin@aeats.com.au

RECOGNITION OF PRIOR LEARNING

Recognised Prior Learning (RPL) is a process where you can use your existing knowledge, skills and experiences gained through your employment history to demonstrate your competency in particular unit/s. When you apply for RPL, you are essentially saying *'I already know all about this unit, so I don't need training'*. If you have previous experience in the qualification in which you are enrolling please discuss your RPL options with one of the AEATS team.

ADMISSION CRITERIA

Applicants seeking entry into CHC33015 Certificate III in Individual Support should meet the following criteria:

- Be an Australian citizen or Australian permanent resident or a New Zealand citizen or an eligible Visa holder living in South Australia.
- Successfully participate in the Core Skills Profile for Adults Assessment (CSPA)
- 16 years of age or older, and not enrolled at school.
- Have successfully completed year 10 of secondary school or equivalent or be of mature age.
- Must be able to produce a clear National Police Certificate (*when requested*).
- Produce evidence of Influenza vaccination
- Meet special enrolment conditions as required.
- Provide evidence of Funding Eligibility (*such as Photo Identification, Medicare, Citizenship, or relevant Visa. Further items of evidence may be required*).
- There are no prerequisite units of competence.

PRACTICAL PLACEMENT - ADMISSION CRITERIA

AEATS has a dedicated practical placement coordinator who will arrange your placement on your behalf.

- Provide a copy of your current Influenza Vaccination record.
- Students are required to undertake 160 hours of practical placement within an AEATS approved work environment.
- Placements are undertaken on a voluntary arrangement (*if you're already employed in the industry, discuss the site and supervision requirements with the practical placement coordinator as assessments do take place during practical placement which will need to be observed by an AEATS Assessor and approved workplace supervisor*)
- Placements are undertaken according to the facilities' schedules, with most on rotating morning (7am-3.30pm) or afternoon (2.30pm-8.30pm) shifts. Rosters are controlled by the facility.
- Practical Placements are completed Monday to Friday over four (4) weeks, or until the 160 hours is completed.
- AEATS students will not participate in placement hours on weekends or public holidays.
- Facilities reserve the right to reject students who do not have a clear National Police Certificate
- Student will require long black pants, collared black shirt or black polo shirt and comfortable closed in shoes.

NATIONAL POLICE CHECK - ADMISSION CRITERIA

Students are required to obtain a current National Police Certificate, showing a clear record to be accepted into most Aged Care Facilities. The facilities in which AEATS are associated reserve the right to reject students who do not have a clear National Police Certificate. To ensure we provide the facility with a current certificate, AEATS students will be notified by their practical placement coordinator when to order their certificate (*mid-way through classroom delivery*). If in doubt, consult AEATS in relation to this matter prior to enrolment. Students are required to procure their own National Police Clearance once instructed to and may incur a cost of approximately \$51.50.

CONCESSION ELIGIBILITY utilising JobTrainer

To be eligible to enrol under the low-fee JobTrainer program - students must provide proof of eligibility at the time of enrolment. The following students are entitled to access the JobTrainer program and low-fee course fees:

- a) Persons with evidence of being unemployed.
- b) Persons holding:
 - A Pensioner Concession Card
 - A Veteran Affairs concession card
 - A Health Care Card
- c) Persons aged between 17 – 24 years and not enrolled at secondary school.

FEES & FUNDING

- Interest Free flexible payment plan options are available to suit the convenience of students.
- Student tuition fees are subject to change given the circumstances at enrolment. Please confirm with the AEATS enrolment team that you have the current course guide and tuition fee payment form.
- Please see the AEATS Student Handbook for relevant policies regarding fee payment and refund requests.

FUNDED STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
Standard Fee: \$560.00	\$560.00	8 fortnightly payments of \$70.00
JobTrainer eligible: \$166.25	\$166.25	8 fortnightly payments of \$20.78
FEE FOR SERVICE STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
FFS: \$3,000.00	\$3,000.00	8 fortnightly payments of \$375.00

For further information: Visit www.skills.sa.gov.au for Participant Eligibility Criteria

Fee Conditions:

- *eligibility criteria and evidence will be required for all enrolments.*
- *Participants over the age of 16 and who are or have been under the Guardianship of the Minister for Education and Child Development (or interstate equivalent) on any guardianship order, will be eligible for an exemption of the participant course fee. Evidence required.*
- *Students who do not meet the eligibility criteria are required to enrol as Fee For Service. There is no enrolment opportunity for International Students.*

COURSE ASSESSMENT

Methods of assessment for this qualification cover a range of evidence-gathering including written questions and answers, work-based projects, observations and supplementary evidence such as third-party reports.

POSSIBLE JOB OUTCOMES & COURSE PATHWAY

The CHC33015 Certificate III in Individual Support is an appropriate qualification for people seeking work in the aged or direct care industry. Possible job outcomes are:

- Care assistant
- Care accommodation support worker
- Home care assistant
- In-home respite worker
- Personal care worker
- Community care worker
- Support worker

Students who have successfully completed this course may consider the CHC43015 Certificate IV in Ageing Support. Candidates may also like to progress to higher-level qualifications within the aged care sector and across the community sector.

HOW TO APPLY

The AEATS team will provide you with an Enrolment Form, this Course Guide, the Student Handbook and a Tuition Payment Plan form. Return your completed application along with photo identification and any additional evidence required (*e.g. concession card, visa etc*)

Once received, an AEATS team member will contact you to discuss your Upfront Assessment of Need (UAN) and the course in which you are enrolling. You will then be directed to complete the Core Skills Profile for Adults (CSPA) Assessment. This process is designed to let us know what additional support services you need access to in order to successfully complete the course. Then you'll make your first payment before receiving a confirmation of enrolment.

Applicants must successfully complete each stage for their enrolment to be finalised.

HAVE MORE QUESTIONS ABOUT YOUR STUDY OPTIONS?

Call Us: 1300 854 336

Email Us: info@aeats.com.au

Visit Our Website: <http://www.aeats.com.au/>