



**CHC33015 CERTIFICATE III IN  
INDIVIDUAL SUPPORT**  
• COURSE GUIDE •

AUSTRALIAN EMPLOYMENT  
**aeats**  
AND TRAINING SERVICES

RTO NO:32054



Government of Western Australia  
Department of Training  
and Workforce Development



# CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING)

## VIRTUAL CLASSROOM

We are currently running virtual classrooms. You will need access to the internet via your phone or a laptop. Once the Covid19 restrictions are lifted classroom attendance will recommence. All students must attend the virtual classes as per their classroom locations schedule until such time as we revert back to normal classroom delivery.

## COURSE LOCATIONS

- **Clarkson** - Level 1, 61 Ocean Keys Boulevard (*Monday, Wednesday, Thursday*)
- **Mirrabooka** - Herb Graham Recreation Centre, 38 Ashbury Crescent (*Monday, Wednesday, Thursday*)
- **Perth** - Liberty Training Rooms, 197 St Georges Terrace (*Monday, Wednesday, Friday*)
- **Cockburn** - Cockburn Youth Centre, 25 Wentworth Parade (*Monday, Wednesday, Thursday*)
- **Mandurah** - Atrium Function Centre, 65 Ormsby Terrace (*Tuesday, Wednesday, Friday*)
- **Bunbury** – Bunbury Regional Entertainment Centre, 2 Blair Street (*Monday, Tuesday, Thursday*)

## COURSE DATES

**Commencing:** Weekly, Three (3) days per week

**Classroom Completion:** 12 weeks after commencement date (*dependent on public holidays*), then;

- **Practical Placement:** AEATS will coordinate your industry Practical Placement. **Due to current Covid19 restrictions now in place within Aged Care facilities, Students who have completed their classroom activity will be offered placement once restrictions are lifted and a suitable placement can be arranged.**

**Homework:** Students are also required to undertake flexible self-directed learning activities in addition to classroom learning. The allocated tasks will take an estimate of Two (2) days per week.

## COURSE TIMES

Start: 8.30am

Finish: 3.30pm

## COURSE OVERVIEW

CHC33015 Certificate III in Individual Support is the newest qualification in the aged care industry.

This specialisation has been designed for individuals who want to work in the aged care industry either in a home and community care environment or an aged care facility. Students who complete this qualification are able to provide personal, in person care to the elderly in a variety of settings including people's homes, residential facilities, retirement villages, nursing homes and hospitals.

Australian Employment & Training Services (AEATS) deliver a classroom-based program with a work placement component facilitated by industry experts.

### **PRACTICAL PLACEMENT**

All students must undertake 160 hours of practical placement within an Aged Care environment approved by AEATS. As per the Australian Department of Health, all students will need to provide evidence of receiving a current 'Influenza Vaccination'. A dedicated Practical Placement Coordinators who will arrange your placement on your behalf. Please see practical placement admission criteria for further information.

### **AIM OF THE COURSE**

Our CHC33015 Certificate III in Individual Support course is a nationally recognised pathway into the aged care industry and is designed to develop multi-skilled workers for the broad range of services supporting ageing people in residential and community settings.

The course comprises of 13 units (*7 Core and 6 Elective*). Successful completion of this course requires the fulfillment of all 13 units of competency:

### **CORE UNITS**

- CHCCCS015 Provide individualised support
- CHCCCS023 Support independence and well being
- CHCCOM005 Communicate and work in health or community services
- CHCDIV001 Work with diverse people
- CHCLEG001 Work legally and ethically
- HLTAAP001 Recognise healthy body systems
- HLTWHS002 Follow safe work practices for direct client

### **ELECTIVE UNITS**

- CHCAGE001 Facilitate the empowerment of older people
- CHCAGE005 Provide support to people living with dementia
- CHCCCS011 Meet personal support needs
- CHCPAL001 Deliver care services using a palliative approach
- HLTWHS005 Conduct manual tasks safely
- CHCCCS001 Address the needs of people with chronic disease

### **CREDIT TRANSFER**

We provide Academic Credit Transfer for our students free of charge. Credit Transfer is only available for units of competency that have been deemed by the Training Package as having equivalent competency outcomes. Credit Transfer applications must be submitted as part of the enrolment process; however, students are welcome to attend classes for the credited units as a knowledge refresher, without being assessed.

If you have completed previous relevant study, please download the Credit Transfer Application form from our website and return it, along with a copy of your qualifications (unit results page included) to [admin@aeats.com.au](mailto:admin@aeats.com.au)

## **RECOGNITION OF PRIOR LEARNING**

Recognised Prior Learning (RPL) is a process where you can use your existing knowledge, skills and experiences gained through your employment history to demonstrate your competency in particular unit/s. When you apply for RPL, you are essentially saying '*I already know all about this unit, so I don't need training*'. If you have previous experience in the qualification in which you are enrolling please discuss your RPL options with one of AEATS team.

## **ADMISSION CRITERIA**

Applicants seeking entry into CHC33015 Certificate III in Individual Support should meet the following criteria:

- Under 18 years old and under will require an additional notice of arrangement.
- Have successfully completed year 10 of secondary school or equivalent or be of mature age.
- Be able to use and respond to written language, including some unfamiliar material in a variety of contexts.
- Successfully complete a Language, Literacy and Numeracy test.
- Must be able to produce a clear National Police Certificate when requested.
- Must be able to provide a current Influenza Vaccination record before commencing practical placement.
- Photo Identification.
- There are no prerequisite units of competence.

## **PRACTICAL PLACEMENT - ADMISSION CRITERIA**

AEATS has a dedicated practical placement coordinator who will arrange your placement on your behalf.

- Provide a copy of your current Influenza Vaccination record.
- are required to undertake 160 hours of practical placement within an AEATS approved work environment.
- Placements are undertaken on a voluntary arrangement (*if you're already employed in the industry, discuss the site and supervision requirements with the practical placement coordinator as assessments do take place during practical placement which will need to be observed by an AEATS Assessor and approved workplace supervisor*)
- Placements are undertaken according to the facilities schedules, with most on rotating morning (7am-3.30pm) or afternoon (2.30pm-8.30pm) shifts. Rosters are controlled by the facility.
- Practical Placements are completed Monday to Friday over four (4) weeks, or until the 160 hours is completed.
- AEATS students will not participate in placement hours on weekends or public holidays.
- Facilities reserve the right to reject students who do not have a clear National Police Certificate.
- Student will require long black pants, collared back shirt or black polo shirt and comfortable closed in shoes.

## **NATIONAL POLICE CHECK - ADMISSION CRITERIA**

Students are required to obtain a current National Police Certificate, showing a clear record to be accepted into most Aged Care Facilities. The facilities in which AEATS are associated reserve the right to reject students who do not have a clear National Police Certificate. Certificates are purchased via the Western Australian Police Force website and cost approximately \$51.50. To ensure we provide the facility with a current certificate, AEATS students will be notified by their practical placement coordinator when to order their certificate (*mid-way through classroom delivery*). If in doubt, consult AEATS in relation to this matter prior to enrolment.

## **CONCESSION ELIGIBILITY**

Students must provide proof of concession eligibility at the time of enrolment. The following students are entitled to the concession rate on course fees:

- a) Persons and dependents of persons holding:
  - A Pensioner Concession Card
  - A Repatriation Health Benefits Card issued by the Department of Veterans' Affairs
  - A Health Care Card
- b) Persons and dependents of persons in receipt of Austudy or Abstudy.
- c) Persons and dependents of persons who are inmates of a custodial institution.
- d) Secondary school-aged persons, not enrolled at school.

The following students are entitled to the Jobseeker course fees:

- a) Students who hold a Newstart or Youth Allowance card and are unemployed.
- b) Students who are referred by an approved participation program broker.

This course has been approved for Centrelink student allowances. More information on assistance available can be found on the Centrelink website [www.centrelink.gov.au](http://www.centrelink.gov.au). For information regarding your individual eligibility please contact Centrelink on 132 490 or visit your local Customer Service Centre.

## **WESTERN AUSTRALIAN DEPARTMENT OF TRAINING AND WORKFORCE DEVELOPMENT FUNDING**

As a preferred supplier, AEATS can offer its eligible students funded training. Eligibility Criteria:

- Primary place of residence must be in Western Australia.
- Must be an Australian Citizen /Permanent Resident /Temporary Visa holder of sub-class
- 309, 444, 820, 826, or Dependent of sub-class 457 visa holder
- Safe Haven Enterprise Visa (subclass 790)
- Temporary Protection Visa (subclass 785)
- Bridging Visa E holders (subclass 050 and 051) where a valid application for visa of subclass 785 or 790 has been made.

*NOTE: Fees are calculated in line with the WA Department of Training and Workforce Development Fees and Charges Policy 2020.*

## FEES & FUNDING

- Interest Free flexible payment plan options are available to suit the convenience of students.
- Student tuition fees are subject to change given the circumstances at enrolment. Please confirm with the AEATS enrolment team that you have the current course guide and tuition fee payment form.
- Please see the AEATS Student Handbook for relevant policies regarding fee payment and refund requests.

FUNDED STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
*Standard Fee: \$923.40	\$923.40	1 payment of \$115.46, then, 7 fortnightly payments of \$115.42
*Concession Fee: \$273.60	\$273.60	8 fortnightly payments of \$34.20
**Students aged between 15 and 24 years who are <u>NOT</u> eligible for Concession Fee: \$400.00 (annually)	\$400.00 (annually)	8 fortnightly payments of \$50.00
FEE FOR SERVICE STUDENT	PAID IN FULL	PAYMENT PLAN OPTION
*** FFS: \$3,000.00	\$3,000.00	8 fortnightly payments of \$375.00

\* eligibility criteria and evidence will be required for all enrollments.

\*\* students aged between 15 and 24 years who are NOT eligible for concession will pay a capped amount of no more than \$400.00 per calendar year. For further clarification please contact AEATS.

\*\*\* Students who do not meet the eligibility criteria below are required to enroll as Fee For Service. There is no enrolment opportunity for International Students.

## COURSE ASSESSMENT

Methods of assessment for this qualification cover as range of evidence gathering including written questions and answers, work-based projects, observations and supplementary evidence such as third-party reports.

## **POSSIBLE JOB OUTCOMES & COURSE PATHWAY**

The CHC33015 Certificate III in Individual Support is an appropriate qualification for people seeking work in the aged or direct care industry. Possible job outcomes are:

- Care assistant
- Care accommodation support worker
- Home care assistant
- In-home respite worker
- Personal care worker
- Community care worker
- Support worker

Students who have successfully completed this course may consider the CHC43015 Certificate IV in Ageing Support. Candidates may also like to progress to higher level qualifications within the aged care sector and across the community sector.

## **HOW TO APPLY**

The AEATS team will provide you with an Enrolment Form, this Course Guide, the Student Handbook and a Tuition Payment Plan form. Return your completed application along with photo identification and any additional evidence required (*e.g. concession card*)

Once received, an AEATS team member will discuss with you, your individual needs and the course in which you are enrolling. You will then be directed to complete the Language, Literacy and Numeracy test. Once successfully completed, you will make your first payment and receive a confirmation of enrolment. Applicants must successfully complete each stage in order to enrol.

## **HAVE MORE QUESTIONS ABOUT YOUR STUDY OPTIONS?**

Call Us: 1300 630 366

Email Us: [info@aeats.com.au](mailto:info@aeats.com.au)

Visit Our Website: <http://www.aeats.com.au/>

*Please note: We continue to closely monitor Australian Government updates regarding Coronavirus or Covid19 as it now referred and are responding as directed to any and all recommendations. The wellbeing of Australian Employment and Training Services (AEATS) students, staff and aged care facility clients is of upmost importance - We will update you once the classroom restrictions are lifted & when placements will resume as normal. Until then stay safe & healthy !*