



REPORT

Audit report: Logan Workforce Solutions Pty Ltd

RTO number:	32054
CRICOS number:	N/A
Date/s of audit:	19 Feb 2020
Date report created:	20 February 2020

Organisation details

Organisation's legal name:	Logan Workforce Solutions Pty Ltd
Trading name/s:	Australian Employment and Training Services Logan Community Solutions
RTO number:	32054
CRICOS number:	N/A

Audit team

Lead auditor:	Sharyn Gillick
Auditor/s:	N/A

Audit details

Application number/s:	N/A
Audit number/s:	AUDREC0010152
Audit reason/s:	Compliance Monitoring
Address of site/s visited:	AEATS Queensland administration office 302C/ Kon-Tiki Building 55 Plaza Parade Maroochydore, QLD 4558
Date/s of audit:	19 Feb 2020
Organisation's contact for audit:	Andrew Neale Logan Director andrew@aeats.com.au 0754433771

Original finding at time of audit

Audit finding: Compliant

Report completed by: Sharyn Gillick

Practice	Standards for RTOs	Finding
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.15, 1.16	Compliant
Marketing/Recruitment Practices	4.1	Compliant
Enrolment	5.1, 5.2, 5.3	Compliant
Support and Progression	1.7	Compliant
Completion	3.1	Compliant

*Indicates a non-compliant clause

Background

Summary of organisation and management structure:

- Managing Director Andrew Logan has worked in the VET sector for approximately 30 years and started Logan Workforce Solutions Pty Ltd in 2009. Historically, the RTO focussed on delivering training products from the Agriculture, Horticulture and Conservation and Land Management training package, which led to delivery in Western Australia. Delivery in Western Australia has continued with training products from the Community Services training package (mostly aged care) due to industry demand.
- The RTO is registered in Queensland; however, there is no delivery in Queensland. Head office is located in Queensland.
- The administration office is located in Perth and delivery of training is conducted in a range of locations in Western Australia and New South Wales.
- The organisation has plans to re-commence delivery in CHC30113 Certificate III in Early Childhood Education and Care once the new training package is released; and to re-commence delivery in Business Services training products following a review of new online assessment tools.
- Management structure includes:
 - Managing Director (QLD): Andrew Logan
 - Business Manager (QLD): Marcia Logan
 - Compliance Officer (QLD): Rebecca Brady
 - Program and Education Officer (WA): Charmane Dennis
 - Program Administrator (WA): Janice Beechwith
 - Practical Placement Coordinator (WA): Sonia Joseph
 - Trainers and Assessors

Scope of organisation's registration:

- BSB30415 Certificate III in Business Administration
- BSB40515 Certificate IV in Business Administration
- BSB42015 Certificate IV in Leadership and Management
- BSB51918 Diploma of Leadership and Management
- CHC30113 Certificate III in Early Childhood Education and Care
- CHC33015 Certificate III in Individual Support
- CHC43015 Certificate IV in Ageing Support

Suburb and state of all delivery sites:

- Perth City, WA
- Clarkson, WA
- Mandurah, WA
- Cockburn, WA
- Parramatta, NSW
- Penrith, NSW
- Mirrabooka, WA
- Bunbury, WA

Third party usage:

- N/A

Core clients/target groups:

- Job seekers or clients seeking a career change

Training Revenue (Funded or fee for service):

- Funded

Total number of current enrolments in the organisation as at audit date:

- 215

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Logan Workforce Solutions Pty Ltd to ASQA.
- Existing information and records held by ASQA concerning Logan Workforce Solutions Pty Ltd.
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Logan Workforce Solutions Pty Ltd conducted on 19 Feb 2020.
- Other publicly available information - including but not limited to, information published on the organisation's and third-party websites.

Audit Sample

Training Products	Mode/s of delivery/assessment*	Current enrolments
<i>CHC33015 Certificate III in Individual Support</i>	Face to Face	215
<i>CHC30113 Certificate III in Early Childhood Education and Care</i>	Face to Face	0
<i>BSB51918 Diploma of Leadership and Management</i>	Online	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Andrew Logan	Managing Director	CHC33015
Marcia Logan	Business Manager	N/A
Rebecca Brady	Compliance Officer	CHC33015, CHC30113, BSB51918
Jacqui Hodge	External Consultant	N/A